

Italy – Croatia**DIH INNOVAMARE PROJECT****KICK OFF MEETING, ŠIBENIK**

Thursday, 29.2. 2024., START: 14:00 – 18:00

Friday, 1.3.2024., START: 9.30 – 13.00

RESPONSIBLE PARTNER/ORGANIZER: Croatian Chamber of Economy

LOCATION: Development Innovation Center AluTech, V. Škorpika 6, Šibenik, Croatia

AGENDA**Thursday, 29.2.2024.****14:00-16:00**

1. Opening remarks by the LP, Croatian Chamber of Economy (& Agenda adoption)
2. Introduction of project partners
3. Presentation of project DIH InnovaMare

16.00-16.15 Break**16.15-18.00**

4. Strategic and operational team structure
5. Steering committee set up
 - Steering committee members
 - Rules and responsibilities

Friday, 1.3.2024.**9:30-11:15**

6. Strategic and operational project management elements
 - 6.1. Detailed work plan for the first part of the implementation period
 - 6.2. Quality Implementation Manual (QIM) (draft) – CCE
 - 6.3. Administrative and reporting procedures
 - 6.4. Quality standards for the first outputs to be delivered

11:15-11.30 Break**11:30-13:00**

7. Communication plan (draft) - CNR
8. Partnership agreement - CCE

